

MUHAMMAD WASEEM NAWAZ

(CPA, CGA, ACCA, UAECA, CAT, BSC HONS)

Address: Downtown, Dubai, UAE.

Mobile: +971 55 8128723; Email: mwnawaz.cpa@gmail.com

Notice Period: 60 Days | Languages: English, Urdu, Hindi



PERSONAL SUMMARY

Dedicated and results-driven Chartered Professional Accountant with comprehensive professional experience at supervisory and management roles in multinational organizations backed by professional qualifications CPA, CGA, ACCA, UAECA. Proven track record of optimizing financial processes, directing financial operations, and implementing strategic initiatives to drive organizational success. Adept at leading cross-functional teams, ensuring compliance, and enhancing operational efficiency. A collaborative team player with excellent communication skills and a passion for driving financial success.

PROFESSIONAL EXPERTIES

- ✓ Financial Management
- ✓ Auditing & Tax Compliance
- ✓ Strategic Planning
- ✓ Problem Solving & Decision Making
- ✓ Process Optimization
- ✓ Adaptability and Change Management
- ✓ Stakeholder Relationship
- ✓ Corporate Law
- ✓ Consolidation & Group Reporting
- ✓ Banking Relationship
- ✓ Leadership & Team Management
- ✓ Ethics & Integrity

ERP EXPERTIES

- ✓ Microsoft Dynamics
- ✓ HFM
- ✓ SUN
- ✓ SAP
- ✓ Power BI
- ✓ Microsoft Office

EXPERIENCE SUMMARY (8 Years)

AMAN HOTELS & RESORTS	DUBAI	FINANCE MANAGER	JAN'2024 - PRESENT
IWG PLC	DUBAI	SENIOR ACCOUNTANT	AUG'2017 – DEC'2023
WRIST MIDDLE EAST UAE	SHARJAH	TEAM LEADER ACCOUNTS	MAR'2015 – AUG'2017

QUALIFICATION & PROFESSIONAL CERTIFICATION

QUALIFICATION/CERTIFICATION	Completion	UNIVERSITY/INSTITUTE
CPA, CGA	2020	CPA British Columbia, Canada.
BSC. (Hons) Applied Accounting	2016	Oxford Brookes University, UK.
UAECA	2015	Accountants & Auditors Association, UAE.
ACCA	2015	Association of Chartered Certified Accountants, UK.
Certified Accounting Technician (CAT)	2012	Association of Chartered Certified Accountants, UK.

DIPLOMA/CERTIFICATES

Advanced Diploma in Accounting and Business	Diploma In MS Office
Diploma In Graphic Designing	IELTS
Meta Compliance Data Protection & Security	

DETAILED EXPERIENCE

AMN HOTELS & RESORTS

(Hotels/Resorts/Property Management/Real Estate)

FINANCE MANAGER (JAN 2024 – PRESENT) – Reports to Finance Director

Overseeing financial operations, managing budgeting and forecasting processes, optimizing cash flow, and ensuring compliance with industry regulations. Spearheading financial analysis, the role involves implementing cost-control measures, collaborating with department heads on financial planning, and presenting key financial insights to senior management. Additionally, managing financial reporting, tax, audits, and working closely with the executive team to support strategic decision-making are integral aspects of this position.

Financial Operations Oversight:

- Manage day-to-day financial activities, including accounts payable, receivable, and general ledger functions.
- Ensure accurate and timely recording of financial transactions.
- Monitor and analyze financial data to identify trends and opportunities for improvement.

Budgeting and Forecasting:

- Lead the development and implementation of annual budgets and forecasts.
- Collaborate with department heads to establish budgetary goals and monitor variances.
- Provide insights and recommendations to optimize financial performance.

Cash Flow Management:

- Optimize cash flow by monitoring receivables, payables, and working capital.
- Implement effective cash management strategies to meet operational needs.
- Forecast and plan for future cash requirements.

Compliance and Risk Management:

- Ensure compliance with financial regulations and industry standards.
- Implement and maintain internal controls to mitigate financial risks.
- Liaise with auditors and regulatory authorities as necessary.

Cost Control and Efficiency:

- Identify cost-saving opportunities and implement measures to control expenses.
- Evaluate the financial impact of operational decisions.
- Streamline financial processes to improve efficiency.

Collaboration and Communication:

- Work closely with department heads to understand their financial needs.
- Communicate financial insights and recommendations to non-financial stakeholders.
- Collaborate with the executive team on strategic planning initiatives.

Financial Systems and Technology:

- Oversee the implementation and optimization of financial systems.
- Leverage technology for efficient financial reporting and analysis.
- Stay abreast of industry trends in financial technology.

Team Leadership and Development:

- Lead and motivate the finance team.
- Provide mentorship and professional development opportunities.
- Foster a collaborative and high-performance work environment.



(Workspace/Real Estate/Business Centre/Office Services)

SENIOR ACCOUNTANT (AUG 2017 – DEC 2023) – Reports to Finance Director

Managing Financial Reporting, Audit and Tax Compliance for more than 20 legal entities in **UAE, Saudi Arabia, Kuwait, Oman, and Pakistan**. Working closely with shared service Centre, fulfilling assigned job responsibilities diligently as stated below.

- Preparing financial reports, cash flow and budgets for all the legal entities across UAE, Saudi Arabia, Oman and Kuwait for both internal and external stakeholders.
- Communicating with the shared service center team on a day-to-day basis ensuring that work is prioritized to meet deadlines.
- Payroll reconciliation, analyzing and investigating annual and monthly financial accounts, management reports, and financial statements, liaising with managerial staff, colleagues, and clients, controlling income and expenditure, and project costing.
- Communicating with business partners to resolve their queries with respect to business operations and monthly financial reports.
- Provide support and direction with the effective management of regional and local taxation, identify and implement tax efficiencies, consider and analyze impact of any existing and new tax legislations to the business.
- Opening/Closing Bank accounts and managing day to day affairs with corporate relationship manager.
- Managing Supplier payments, making sure invoices are properly booked in the system and costs are allocated correctly.
- Making sure that tax filings are done accurately and timely to comply with local tax rules.



WRIST MIDDLE EAST UAE LLC

(Global Ship Supply/Ship Management/Marine Services)

TEAM LEADER ACCOUNTS (MAR 2015 – AUG 2017) – Reports to Finance Manager

Managing a team of 5 competent staff members and their daily tasks, providing them with directions and motivation to achieve organizational goals & objectives.

- Preparing and presenting Business Performance Reports on a monthly basis to the management with feedback on the team's performance.
- Developed and documented Business Processes and Accounting Policies to maintain and strengthen internal controls.
- Eliminate the communication gap between internal departments by arranging regular meetings on business updates and performance review.
- Coordinating with auditors and providing them with sufficient & appropriate information and finalizing the audit within deadlines.
- Performing semi-annual performance evaluation of the team members and providing them guidelines on how they can improve their performance.
- Reconciliation of inter-co transactions on monthly basis and managing client collections.

PERSONAL PROFILE

LinkedIn	https://www.linkedin.com/in/mwnawaz/
Marital Status	Married
Nationality	Pakistani